

Office of the Provost
National University of Singapore
College of Design and Engineering
REx Fellows' Reimbursement Form

Instructions to REx Fellows: Please complete the form in consultation with your supervisor(s). Ensure all fields are filled as incomplete forms will not be processed. The completed form and attachments are to be submitted as a single PDF file via the CDE Enhancement Portal. CDE Enhancement portal allows for a maximum of five reimbursement forms to be submitted. You are thus strongly advised to collate and claim for several purchases per reimbursement form.

Name of student and student number: _____

Student NUS email: _____

Department/Program: _____

Name and email of supervisor(s): _____

Title of UREx project: _____

Commencement of UREx project: Semester ____ of AY ____/____

Total claim amount (SGD): _____

Payment details

(Note to REx Fellows: Attach a scanned copy of receipt or invoice for each purchase item and keep them for at least three months after submitting this form.)

S/N	Purchase item	Amount (SGD)

Student signature: _____ Supervisor(s) signature: _____

<p><u>For PVO use</u></p> <p>Approved by: _____ A/P Daniel PS Goh (Associate Provost, Undergraduate Education) Office of the Provost</p>
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