Applying to GC (Medical Devices Regulatory Affairs) programme

Using the Online Application Portal

1) Prepare documents (PDF only)

The portal can only accept documents in PDF format. Please prepare the following,

Mandatory:

a) NRIC/FIN/Passport copy
b) Degree/ Diploma certificate and transcript
c) One-page personal statement describing your academic and career objective

Optional:

d) Enhanced Training Support for SMEs (ETSS)
e) Workfare Training Support (WTS)
f) Testimonial or other supporting documents

2) Applicant account creation

I. Visit https://myapplications.nus.edu.sg or click on **Apply Now** .
II. Select GC Programmes

III.   Select Register New User Account. You will be prompted to provide your email address and password.

IV.   Once done, you need to login with your email address and password.

3) Submit application

I. Select Submit a new application

Application Main Page
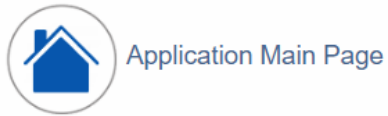
Welcome, YEO KUN SONG

Click on ONE of the options below:

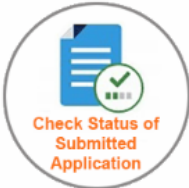| NEW APPLICATION	ALREADY APPLIED?		RESET PASSWORD
Submit a new application	Edit or update an application that was saved earlier but not submitted	Check the status of a submitted application	Reset your existing Password
Submit New Application	Edit/ Update Saved Application	Check Status of Submitted Application	Reset your existing Password

Do you have questions or need assistance?

Graduating Programme, please email nghelp@nus.edu.sg.
NUS Enterprise Summer Programme on Entrepreneurship, please email necbox13@nus.edu.sg.
programmes under the Lifelong Learning Initiatives, please email lifelonglearning@nus.edu.sg.
Graduate Certificate (GC) Programmes, please email the respective Graduate Programme & Contacts.

II. Indicate the coming Semester and the GC programme (follow options below). Select Apply Now.

Course Type and Level of Study/Programme:

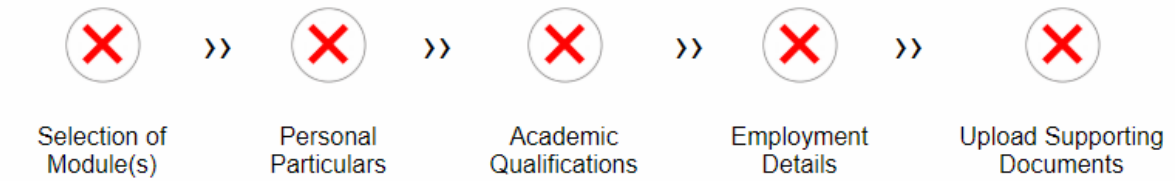|	
*Course Type:	Continuing & Professional Edu
*Academic Year & Semester:	2019/2020 Semester 1 ▼
*Programme/Student Category:	GD Cert (Med Dev Reg Affairs) ▼
*Specialisation/Level of Study:	GD Cert-Med Dev Reg Affairs ▼

Read the following instructions before starting on your application:

1. There is a system time-out after 20 minutes as you are on a secured site. As such, you are recommended to complete your online a time period. It is a good habit to click 'Save' after completing each section. Fields indicated with an asterisk * are mandatory.
2. Before you begin your application, it is recommended to have the following information or documents ready:
   a. Shortlisted modules(s) that you would like to apply to (e.g., Faculty, Module Code and Title)
   b. Your Identification Documents (e.g. NRIC or FIN Card)
   c. Academic Qualifications
   d. Work Experience
3. There are 7 sections to complete in this online application i.e.,
   a. Module Selection (maximum of 5 modules in order of your preference)
   b. Personal Particulars
   c. Academic Qualifications
   d. Employment Details
   e. Upload Supporting Documents
   f. Other Details & Declaration
   g. Confirmation of Application
4. Each completed section would be indicated with a ✔. If a section is incomplete , it would be indicated with a ✖. All sections shou before an application could be submitted. You may click on the respective section button on the progress bar at the top to jump to ar
5. At any time, you are able to save & exit your online application and return to it later.
6. Once you have submitted your application, you are able to return to edit it during the application window but, do remember to confir again or else it would be considered as a draft application and will not be considered as submitted. If you click the 'Edit' button, your draft status and you are to re-submit it again. Once you re-submit your application, the latest time and/or date stamp will be capture application submission.
7. Remember to check your email regularly as all correspondences will be through email only. It is important that you add our email ad senders list to prevent our emails from being blocked or filtered into the junk/spam folder.
8. **IMPORTANT! Click ONCE only on the buttons or links. Do NOT use the Back or Forward Button on your browser as this m: transaction.**

Apply Now	Return to Main Page

III.   Select Add/Select New Module

| Selection of Module(s) | Personal Particulars | Academic Qualifications | Employment Details | Upload Supporting Documents |

Selection of Module(s)/ Research Info

Legend:

Application Number:	N000020493	Course Type:	Continuing & Professio
Academic Year & Semester:	2019/2020 Semester 1	Academic Programme:	GD Cert (Med Dev Reg
Name:	YEO KUN SONG	Level of Study/ Sub-programme:	

Please click on the "Add/Select New Module" button below to select the module(s) that you wish to apply fo

The "Rank" column refers to your preference order for the modules. Please verify and enter the rank order 1,2,3,.. or 8) and click 'Save Edit Rank'.

(Note: Please select a minimum of 4 Units.)

Module Details

| Rank | Faculty | Module Code | Module Title | Grading Basis | M(|
| 0 | | | | | |

Add/Select New Module

IV.   Indicate Faculty of Engineering and Select Search. Select the module and Select Save.

V.   Select Edit Rank. indicate "1" under Rank. Select Save Edit Rank.

VI.   Indicate "1" under Rank. Select Save Edit Rank.

VII.   Select SAVE &PROCEED TO NEXT PAGE and Proceed with the rest of the application.

**SAVE & PROCEED
TO NEXT PAGE**