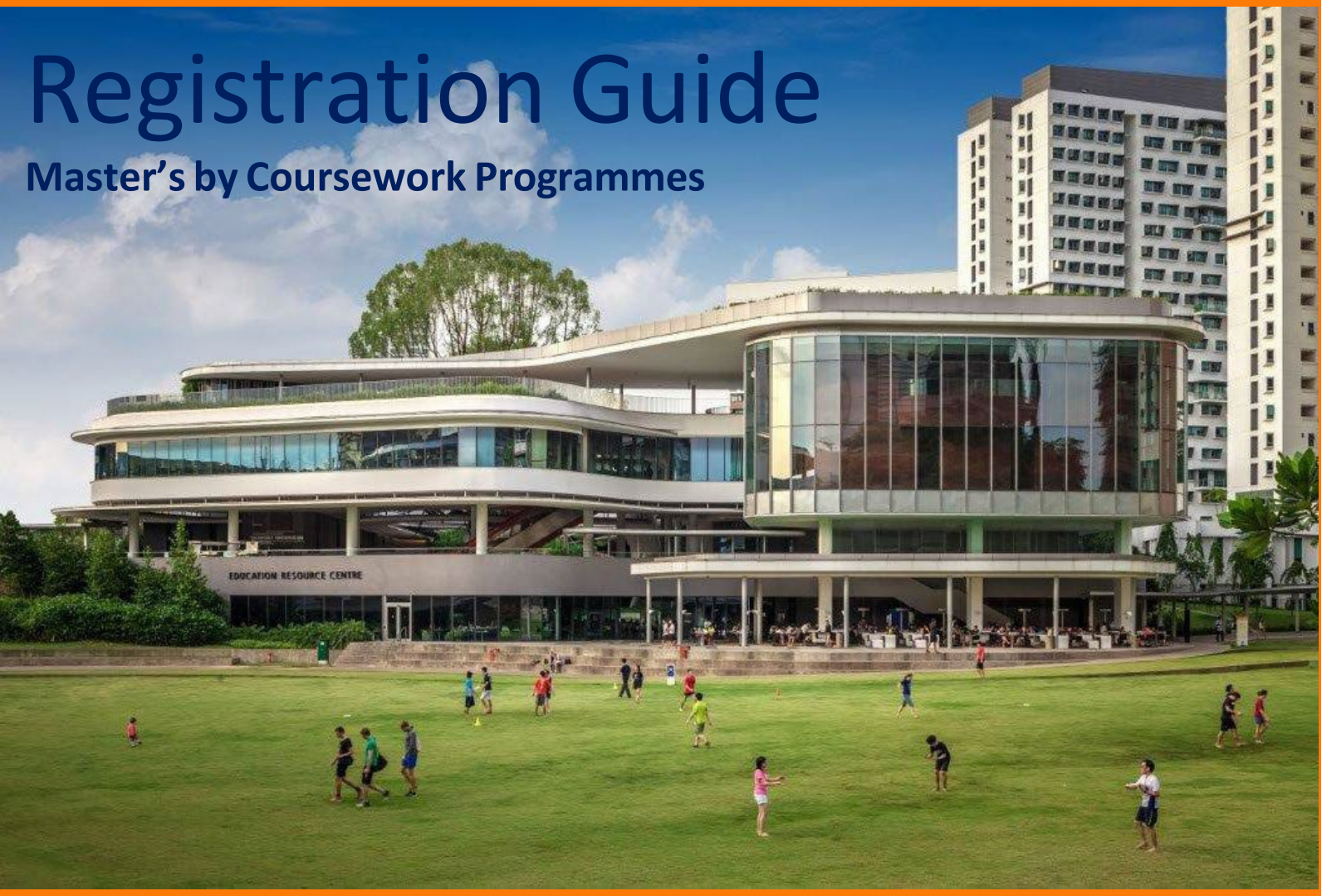
NUS National University of Singapore | College of Design and Engineering

Registration Guide

Master's by Coursework Programmes



Semester 2, AY2026/2027

January Intake

This Guide serves to assist incoming Master's students of College of Design and Engineering in completing the various formalities towards being officially registered as a student of the National University of Singapore (NUS).

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Note:
Information listed here is accurate as of Nov 2026. For the latest updated version, please refer to our website at https://cde.nus.edu.sg/graduate/new-students/

REGISTRATION PROCEDURES

You must be registered before commencing your course of study at the NUS. Registration refers to a formal process whereby a candidate enrolls at the start of his/her period of study to become part of the NUS student community. Students who fail to complete any part of the Registration process within the stipulated timeline(s), are considered to be no longer interested in the programme and NUS's offer of admission will be withdrawn.

1. DOCUMENT VERIFICATION (ONLINE) *– to be completed from 11 Nov – 27 Dec 2026*

Following your admission offer to a CDE Master's programme, you are required to complete online verification of the following documents as part of your student registration formalities by **27 Dec 2026**:

Overview of Required Documents

- **1.1 Online Verification Reports:** Verification reports of official degree certificate, official transcript
- **1.2 Academic Documents:** University issued official degree certificate, official transcript
- **1.3 Identity Documents:** NRIC, passport or valid work pass
- **1.4 Proof of Residence during Overseas Studies (if applicable):** Student visa, entry and exit records, or other evidence of residence in the country of overseas study
- **1.5 English Language Proficiency Score Reports (if applicable):** Official IELTS or TOEFL results

Failure to complete the online document academic credential verification within the stipulated deadlines may result in your NUS offer of admission being withdrawn.

Further details on the verification requirements and submission procedures are provided in the following sections.

1.1 Online Verification Reports

The country-specific verification report requirements for Academic Credential Verification are summarized in the table below. Please submit the required reports by **27 Dec 2026**.

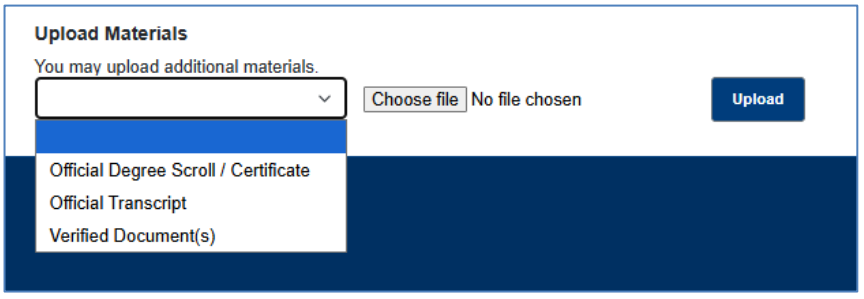
Country of University	Verification Agency	Details and upload procedure
Australia/ New Zealand	My eQuals	Refer to this Academic Credential Verification guide for detailed instructions on submitting your verification request of your official degree certificate and official transcript When submitting your verification request, please designate **National University of Singapore** as the recipient and include your **GDA3 application number (**for example: K********), along with any other details as required (where applicable)
Canada	MyCreds	
China	China Credentials Verification (CSSD 学信网) Obtain verification reports in **English** issued by China Credentials Verification (CSSD 学信网). a. Online Verification Report of Higher Education Degree Certificate - scroll down to view the third sample (中国高等教育学位在线验证报告) b. Verification Report of China Higher Education Student's Academic Transcript (中国高等学校学生成绩验证报告)	
United States of America	Parchment	
India, Ireland, Japan, United Kingdom, Egypt or Greece	Parchment	

Country of University	Verification Agency	Details and upload procedure
United Kingdom (applicable only if your university is not listed on the Parchment platform above)	Gradintelligence	Designate NUS as a recipient and share your Higher Education Achievement Report (HEAR) verification link with the Office of Graduate Programmes: cdegradcoursework@nus.edu.sg for access.
Singapore	OpenCerts	Email the OpenCerts file (.opencert format) directly to the Office of Graduate Programmes: cdegradcoursework@nus.edu.sg The email subject should include your Application Number for identification purposes.
Countries with no official verification platform available	Office of the University Registrar or equivalent authority	Request for your Office of the University Registrar or equivalent authority to email directly to the Office of Graduate Programmes: cdegradcoursework@nus.edu.sg *Emails forwarded by students will not be accepted. The email subject should include your Application Number for identification purposes.

1.2 Academic Documents

Please upload the relevant documents to the appropriate sections in the Graduate Admission System (GDA3), where applicable.

Figure 1: Screenshot – Upload Materials section in GDA3



a. Official Degree Certificate / Proof of Degree Completion

All students are required to submit their University issued official degree certificate or official documentary evidence confirming the completion and conferral of their degree by **27 Dec 2026.**

- **Degree Certificate:** Upload your official degree certificate to GDA3 under the 'Official Degree Scroll/Certificate' section.
- **Official Degree Completion Letter:** If you are a graduating student who is unable to provide your degree certificate by our deadline, please arrange for your school's Office of the University Registrar, or equivalent authority, to email an official degree completion letter confirming your awarded degree and expected graduation or conferment date directly to the Office of Graduate Programmes at cdegradcoursework@nus.edu.sg
    - This interim document should be provided to us by the deadline.
    - Emails/documents forwarded by students for academic verification will not be accepted.
    - Once you have obtained your official degree certificate, you are still required to provide your official degree certificate in order to complete the verification process.
    - Students who fail to submit official evidence of degree conferral by the stated deadline will have their offer of admission withdrawn and will be required to re-apply for admission in the subsequent semester.

b. Official Transcript

All students are required to upload their University issued official **full** academic transcript to GDA3 under the 'Official Transcript' section by **27 Dec 2026**.

Important Notes:

- Documents which are not in English must be accompanied by a certified translation provided by the issuing authority, a lawyer, a notary public, a consulate general or certified/ court translator.
- Emails and transcripts provided by your department or professors/ lecturers to certify your results/ transcripts will not be accepted.
- You will be required to submit a consent form for degree verification when requested.

1.3 Identity Documents

If you have not submitted your identity document during the application process, **please upload it to GDA3** for verification of your residency status:

- NRIC (Singapore citizens and Singapore Permanent Residents)
- Passport (Full-time International students)
- Employment Pass / S Pass / Work Permit (Part-time International Students)

1.4 Proof of Residence during Overseas Studies (if applicable)

If you completed your bachelor's degree outside your home country, you may be required to provide proof of residence in the country or city where you studied.

Please be prepared to submit one or more of the following documents:

- **Student Visa**
- **Entry and Exit Records**, or other supporting documents showing proof of residence in the country/city during your period of study
- **For students from Mainland China:** Overseas Credential Evaluation Report issued by the **Chinese Service Centre for Scholarly Exchange (CSCSE)**. You can request for the report here.

These documents are not required for submission unless specifically requested by the University.
If requested, please upload the relevant documents to GDA3 under the 'Verified Document(s)' option.

1.5 English Language Proficiency Score Reports (if applicable)

If you are required to meet the English language requirement, please ensure that your official IELTS or TOEFL score sheet has been uploaded in Graduate Admission System (GDA3) for our verification. Applicants who have submitted a TOEFL score are reminded to use institution code 9084 to enable NUS to conduct online verification.

1.6 Continuous Compliance Check

Verification exercises will take place both before and during your candidature, as well as after graduation.
The authenticity of your documents will be validated through a credential verification agency and the respective university that issued your qualifications.

Submitting incomplete, inaccurate, or inauthentic documents can lead to denial or withdrawal of admission, cancellation of academic credits, suspension, expulsion, or revocation of your degree.

2. CHECK-IN AND ONBOARDING PROCESS (ONLINE) *– to be completed from 16 – 29 Nov 2026*

The NUS email to start the compulsory Check-in and Onboarding process will be sent progressively from **16 Nov 2026.** Please ensure that you complete the Check-in and Onboarding process by **29 Nov 2026**.

Important: Deferment of Admission is NOT allowed after Onboarding completion. Students are strongly advised to complete Onboarding only when they are ready to commence their studies.

2.1 Check-In Process

Log in to the system using the link provided in the email. You will receive your NUS-ID and be required to upload your photo and complete the necessary declarations based on your student profile. For guidance, please refer to the step by step Check-in Guide, which includes screenshots. If you require assistance, please contact itcare@nus.edu.sg

Notes on NUS-ID account

For new NUS students, after your NUS-ID account has been created successfully, you will receive an email providing instructions on completing the MFA process to activate your account.

For previous NUS students who graduated after 2014, you will retain and reuse your NUS-ID for your Masters candidature. If you have forgotten your NUS-ID password, you may reset it here or email itcare@nus.edu.sg for further assistance.

Your NUS-ID account will allow you access to NUS online services, e.g. your NUS Email and the ***Student's Education Records Systems (MyEduRec)*** *which is a single-entry point for students to manage a wide range of student transactions relating to academic, finance and personal information matters. Please record your NUS-ID and password securely and do not share with anyone else.*

2.2 Onboarding Tasks Portal

Upon completing the Check-in process, you will be automatically directed to the Onboarding Portal to complete the remaining onboarding tasks. You will need to verify your academic and personal details, provide any additional required information, and complete the relevant declarations based on your student profile. For guidance, please refer to the step-by-step Onboarding Guide and the FAQs. If you require further assistance, you may submit an enquiry through the FAQ Portal.

As the Onboarding Portal cannot be assessed directly, please login to the system using the same email link to enter the Onboarding Portal again if you need to continue completing any unfinished tasks.

Upon completion of the onboarding tasks, you will receive another onboarding confirmation email which will include your **Student Number**, and useful links to the overview of other important follow-up action items and registration guidelines.

3. REGISTRATION (ON-SITE) *– to be completed between 5 and 6 Jan 2027*

Registration (On-site) will take place at National University of Singapore between **5 and 6 Jan 2027**. You are required to book a timeslot during one of the days (at first come first serve basis) through our booking system and attend in person to complete the below required exercises. Booking details will be shared around end Nov 2026 through your personal email account. The process is estimated to take approximately 30 to 45 minutes, but may take longer depending on the processing and waiting time.

a. Document Verification (On-site)

You are required to bring the following documents for verification, failure to do so will result in you being unable to complete the registration:

Documents for Verification and/or Submission	Remarks
1) NUS CDE Registration On-site booking confirmation	
2) **Original** NRIC	For Singapore Citizens and Permanent Residents only
3) **Original** Passport	For International Students only
4) **Original** Employment Pass / S Pass / Work Permit	For International Students taking up **part-time** studies only
5) **Original** University official transcript **and** Degree Certificate/scroll	• Academic documents that are not in English must be accompanied by an official certified English translation. • Online verification reports will not be accepted during on-site registration. Please bring the original degree certificates and academic transcripts issued by your university for verification. • Photocopies of degree certificates, including those enclosed in sealed envelopes, will not be accepted for verification. • For universities that issue official electronic transcripts, please ensure that you have your login credentials ready and can access your University portal using your mobile device/laptop for verification.
6) **Original** IELTS/TOEFL official scoresheet	If applicable
7) Any other outstanding document(s) **as requested**	

Failure to complete any part of the registration within the stipulated deadlines may result in your NUS offer of admission being withdrawn.

b. Student Card Collection

All the original documents indicated above must be verified by us before your **NUS Student Card** is issued to you.

For Overseas international candidates, Registration (On-site) is subjected to the approval from ICA of your Student's Pass and prevailing entry requirements. Please ensure you have received your In-Principle Approval (IPA) letter from ICA and cleared all entry requirements by the Singapore Immigration before departure. If you are unable to arrive by the stipulated date in your offer email because of extraordinary circumstances, please inform us accordingly as your offer of admission **may be withdrawn** if you are unable to complete all registration formalities before our deadlines.

For registered students, you are liable for fees if you request to take LOA or withdraw after the 2nd instructional week of the semester. Acceptance fee paid is not refundable.

4. MEDICAL EXAMINATION

4.1 NUS Pre-Admission Medical Examination (PAME)
All incoming students are required to undergo a Pre-Admission Medical Examination (PAME). The University reserves the right to refuse your admission or exclude you from any particular course of study if you decline to undergo such health examinations or refuse to undergo any prescribed tests.

- The medical check-up consists of the following:
  - ❖ Physical Examination
  - ❖ Laboratory Examination
  - ❖ Chest X-ray (Only required for students enrolling into the Medicine, Nursing, Pharmacy, Dentistry, Duke-NUS Doctor of Medicine (MD) or Speech and Language Pathology programme.)
  - ❖ HIV Test (only for full-time international students applying for Student's Pass)

- The Pre-Admission Medical Examination may be done:
  - i) at the **University Health Centre** (**UHC**) located on NUS campus at 20 Lower Kent Ridge Road, Level 1, Singapore 119080. Please check UHC's website for more information.
  - ii) by any registered health physician in Singapore*; or
  - iii) by any registered health physician in your home country*.

Submission of PAME medical reports to UHC:

- If you choose (ii) or (iii), please ensure that both Part 1 (Self-Declaration) and Part 2 (Doctor's Certification) of the Pre-Admission Medical Examination Report (Graduate Students) are **completed in English**.
- Any completed medical reports and X-ray reports must have a validity date of 6 months or less.
- Save completed Pre-Admission Medical Examination Report (Graduate Students) and chest X-ray report in PDF and email to preadm_med@nus.edu.sg **by 8 Jan 2027.**

*Students may be required by the University/UHC to undergo further medical exams or tests if we find their medical exam incomplete / results unsatisfactory.
** If students have done any similar medical examination previously, they will still need to get the NUS Admission Medical Examination Report endorsed by a doctor, and to submit the completed form (along with a copy of their x-ray report) to UHC.

CAUTION: If you do not complete the Medical Examination by the deadline stipulated by UHC, a **Negative Service Indicator (NSI)** will be checked against you. As a consequence, you may be locked out of access to certain key student services, including examination results, transcripts, etc.

Instructions for Overseas International Students

- Overseas international students should complete their Pre-Admission Medical Examination Report (Graduate Students) together with their ICA medical examination in their home country **before their departure**. The ICA medical examination is separate from Pre-Admission Medical Examination (PAME). Please refer to 'Section 11. Additional Information for International Students' for more details.

For more details on Pre-Admission Medical Examination (PAME), please refer to UHC's FAQ section at https://www.nus.edu.sg/uhc/faqs. Alternatively, you may contact UHC at Tel: +65 6601 5035 or email at uhc_health@nus.edu.sg for further enquiries.

5. ACADEMIC PLAN DECLARATION (ONLINE) *– to be completed from 28 Dec 2026 – 18 Jan 2027*

Students from Master's programmes with offered specialisation will also be required to complete your online declaration of specialisation through the **Academic Plan Declaration** online exercise **from 28 Dec 2026, 9am to 18 Jan 2027, 5pm** in the MyEduRec system before proceeding to register for Courses. Detailed information will be sent to you from your respective Departments.

6. COURSE REGISTRATION (ONLINE) *– to be completed from 29 Dec 2026 – 8 Jan 2027*

The online course registration exercise **(Course@Reg)** for you to select your course for Semester 2 2026/2027 will open from **29 Dec – 8 Jan 2027** through the MyEduRec system. All students who have completed the Check-in and Onboarding tasks (Refer to section 1) will be able to register for their intended courses this semester.

You will receive instructions, information on the available courses, class timetable and other details from your Department from December via email. For more details on courses selection, please contact your respective Department Administrator. For semester dates, please refer to the academic calendar at http://www.nus.edu.sg/registrar/calendar.

Note: Students who have completed their registration formalities but do not register for courses by the 2nd instructional week of the semester will be deemed to be no longer interested in their programme and their candidature will be dismissed. If you are unable to commence your studies after you have registered as a student due to unforeseen circumstances, please refer to section '9. Leave of Absence / Withdrawal' below.

7. WELCOME TALK

a. We encourage all newly registered graduate students to attend a Welcome talk by the Vice Dean of Office of Graduate Programmes (OGP) College of Design and Engineering (CDE) on **8 Jan 2027.** You will receive the email sometime in December 2026. Please register early as there are limited slots available.

b. For international students, please find the wide variety of events and available resources at the Office of Student Affairs website here and the OSA Graduate Welcome Session (in-person) for January here

8. PAYMENT OF STUDENT FEES

Tuition and miscellaneous student fees are payable in advance on a semester basis *(unless otherwise indicated)* by the deadlines stipulated by the Office of Financial Services. Please refer to your respective Department websites for programme fees payable. You may view and print your 1st semester's student bill from the MyEduRec system from the commencement of the semester.

If fees are not paid by the due date, a late fee would be imposed and a Negative Service Indicator (NSI) will be tagged against your Student Account. For more information on due dates and modes of payment, please refer to the Office of Finance website at https://www.nus.edu.sg/finance/students/student-finance-matters.html.

Students should also take note of the deadlines for conversion, leave/withdrawal and change of citizenship, as changes to these **will affect their fees after the 2nd week of the semester**. For assistance, please approach your respective Department Administrator.

9. DEFERMENT / LEAVE OF ABSENCE / WITHDRAWAL

Deferment of Admission is NOT allowed after Onboarding completion.

Candidates who are unable to commence their studies for the semester will have to re-apply for admission by submitting a fresh application in a subsequent admission exercise. However, if you have **registered** as a graduate student (completed Registration (On-site)) and are **unable to attend classes regularly** during your 1st semester of study, you can undertake one of the following actions:

a. Apply for leave of absence for your 1st semester of study online through the MyEduRec system. Requests for leave are considered on a case-by-case basis. For work commitment reasons, please provide an official letter from your company. For medical reasons, please consult the University's Health Physician (University Health Centre) from NUS before submitting your online application.

b. Withdraw from your current candidature through the MyEduRec system. Should you wish to pursue the programme at a later date, you will need to submit a fresh application during a future admissions exercise. The application will be considered competitively together with other applicants applying at that time.

Note: If you apply for leave of absence or withdraw from your candidature (or have your candidature terminated) after the 2nd instructional week of the semester, you will be **required to pay full tuition fees for the whole semester.**

10. STUDENT ACADEMIC AND ADMINSTRATIVE POLICIES

Upon registering as a student of NUS, you are expected to familiarise yourself with the requirements of your candidature as set out in each relevant NUS website below:

a. Student Handbook for Master's Programmes uploaded in CDE Graduate Student Portal
b. Administrative Policies for Graduate Students https://www.nus.edu.sg/registrar/administrative-policies-procedures/graduate
c. Academic Information for Graduate Students https://www.nus.edu.sg/registrar/academic-information-policies/graduate
d. Degree requirements published on Department websites
e. College of Design & Engineering website

For candidature changes requests e.g. conversions (full-time or part-time load), citizenship changes requests, credit transfers from previously taken candidatures, withdrawal**, please submit your requests to your Department by the 2nd instructional week** of the semester through forms available at My Student Portal.

11. ADDITIONAL INFORMATION FOR INTERNATIONAL STUDENTS

a. Application for Student's Pass

All Full-Time International Students **must** have a valid Student's Pass (see Figure below) which is issued by the Immigration Checkpoints Authority (ICA) for their programme of study.



NUS will initiate a registration with ICA on your behalf, for your Student's Pass application. You will receive a separate email with instruction in November 2026 to submit an eForm16 to apply for Student's Pass and/or Visa online via the Student's Pass Online Application & Registration (SOLAR) system after you have accepted your offer of admission.

If the Student's Pass application is approved, ICA will grant you an In-Principle Approval (IPA) letter. If you are from a visa-required country, you may also use the IPA letter, as a single-entry visa to enter Singapore. Please follow the instructions given by ICA to print out the IPA letter from the SOLAR system https://eservices.ica.gov.sg/solar/index.xhtml.

After your IPA application is approved, please follow the steps as indicated in the letter to prepare for Student's Pass issuance. The issuance of the Student's Pass is subject to the applicant fulfilling all the requirements stated in the IPA letter.

Medical Report

For international students, in addition to the NUS Pre-Admission Medical Examination (PAME), you are required to complete an additional ICA's prescribed Medical Examination Report Form for the Student's Pass application. You should complete the medical examination and the additional HIV test in your home country, prior to travel to Singapore whenever possible.

If you are completing the ICA medical examination together with the Pre-Admission Medical Check at the same time, please be reminded to request the physician to complete the **2** prescribed medical report forms below

- ☑ NUS Admission Medical Examination Report Form *(to be submitted directly to UHC, NUS)*
- ☑ ICA Medical Examination Report Form *(to be submitted to ICA when applying for Student's Pass)*

Note:

- **The medical reports must be completed in English.** The original HIV laboratory test and chest X-ray reports, together with the ICA Medical Examination Report Form , must be submitted to the Immigration & Checkpoints Authority (ICA) **within 3 months of its issuance** for your Student's Pass completion formalities**.**
- The ICA medical report must be uploaded to the SOLAR portal in accordance with ICA's instructions. Do not upload a blank report as this will lead to your application being rejected.

If you choose to take the medical examination at NUS University Health Centre (UHC) in Singapore instead of completing it in your home country, please allow an additional **5 working days for UHC to process the report and 3 working days for ICA to process** after it is uploaded online. Students must ensure that the medical report is approved before attending the ICA's Offsite Student's Pass Enrolment appointment. Please refer to section '4. Medical Examination' for more information on UHC's details.

Note: Students who fail to fulfil the medical requirements will not be issued with a Student's Pass and hence will not be allowed to register as a student of NUS. Therefore, you are strongly advised to clear your medical examinations before travelling to Singapore.

For more information on the medical examination requirements for Student's Pass, please check ICA's website.

b. Completion of Student's Pass formalities after arrival

Your Student's Pass will only be issued if you meet all the requirements stipulated in the IPA letter. You are required to complete all the steps indicated in your IPA letter within its validity, failing which, your IPA will be withdrawn. Candidates without a valid Student's Pass will have their candidature revoked.

Students who do not have a valid Student's Pass by the OSE period will be liable for warning first; and subsequent dismissal from NUS if they do not heed the warning within 7 days.

Validity of In-Principle Approval (STP)

Please note the In-Principle Approval (IPA) issued by ICA will be valid for **4 months** from the date of issuance. The validity of the IPA letter does NOT constitute a valid pass to remain in Singapore. Students are required to complete their Student's Pass formalities within the validity period of their IPA letter OR their Short-Term Visit Pass (STVP), whichever is earlier.

Upon your arrival, you will be issued an Electronic Visit Pass (e-pass). If your visa is expiring before the OSE or ICA e-appointment date for completion of your Student's Pass formalities, please submit a request to extend your visit pass at ICA e-service portal at least 14 days prior to the expiry.

IMPORTANT - In the event that you are unable to extend your STVP or book an OSE slot/e-appointment to complete your Student's Pass formalities before the expiry of your IPA or STVP, please report to Immigrations & Checkpoint Authority (ICA) immediately to avoid being charged for overstaying.

Immigration and Checkpoints Authority (ICA) Offsite Enrolment Exercise (OSE)

To complete your Student's Pass formalities in Singapore after you arrive, you are required to book an appointment to attend one of our Immigration and Checkpoints Authority (ICA) Offsite Enrolment Exercise (OSE) **at NUS campus.** As appointments for completing Student's Pass formalities are now booked directly with ICA, you may only schedule your appointment after completing your Student's Pass application.

Students attending the ICA OSE at NUS will have to ensure that they have:

a. Short-term visit pass/IPA expiring after their OSE appointment date.

b. Submitted all required documents and completed all the necessary payments in SOLAR before booking their OSE appointment directly with ICA via ICA's e-appointment system

c. Report to OSE Venue at the date and time that they have booked for the OSE.

d. Prepare a printed copy of all the required documents as stated in Annex A of the STP In-Principal Approval IPA.

e. Students who do not come at the appointed time and/or without the required documents requested by ICA may be rejected.

f. **Ensure that their photos meet ICA's photo requirements.** Photo-taking service (Passport Photo (4 pc)) is also available at the venue during the OSE period for **SGD 15, payment by cash only**.

g. To prepare a Singapore mobile number and write the mobile number legibly on the first page of the printed IPA letter.

Note on Student's Pass Issuance

From 27 February 2023, ICA will issue the Student's Pass in digital form only. **NO** physical card will be issued. **The email address provided in the application will be used to access the digital STP.** Pass holders may retrieve the digital STP via Singpass if they have a valid Singpass account.

For pass holders **without** a valid Singpass account, one-time passwords will be sent via SMS to the **Singapore mobile number** for the retrieval of the digital STP. Please ensure that the Singapore mobile number provided at OSE is able to receive SMS. For ease of operation during OSE, students are **to write their Singapore mobile number legibly on the first page of the printed IPA letter.**

c. Dependant's Pass holders

Students who are currently Dependant's Pass holders do not have to apply for Student's Pass via the SOLAR system. A **Letter of Consent (LOC)** from ICA (Student's Pass Unit) is not required. However, if the existing pass expires or is cancelled during the duration of their studies, students **will need** to submit an application for a Student's Pass to continue his/her studies. The prevailing Student's Pass eligibility criteria will apply.

d. University Sponsorship of Long-Term Visit Pass for Spouse and children

The University **does not** sponsor spouses and/or children of international graduate coursework students' visa and Long-Term Visit Pass applications. Application of their Long-Term Visit Pass (LTVP) must be made directly at the Visitor Services Centre, 4th Floor, ICA Building, and a bond is required. The amount of the bond is established by ICA. Students must have already obtained a Student's Pass issued by ICA at the time of application. A local sponsor (Singapore Citizen/Permanent Resident) is required to apply for a LTVP for spouse and/or children. The SVP granted is usually up to a maximum period of 6 months. It is renewable, subject to ICA's approval.

e. Employment Pass and other Work Pass Holders

Employment Pass (EP) and other Work Pass holders can only study part-time as full-time study requires a Student's Pass. EP and other Work Pass holders who wish to study full-time will have to surrender their work passes and then apply for a Student's Pass. International candidates who are pursuing the degree as a part-time registered student should hold a valid work pass to stay in Singapore.

f. Housing / Accommodation

Matters relating to accommodation and off-campus housing can be obtained from The Office of Student Affairs website at https://osa.nus.edu.sg/accommodation/hostel-application/application-guide-graduate/. Coursework graduate students are also advised to budget and source for off-campus accommodation as demand far exceeds supply. More information on off-campus housing can be found at http://www.nus.edu.sg/osa/student-services/hostel-admission/other-accommodation.

g. International Students Orientation by Office of Student Affairs (OSA)

The Office of Student Affairs also provides information and activities that are designed to help you adjust into life in Singapore and NUS. For more information, please visit their website at http://www.nus.edu.sg/osa/student-life/international-students and look out for their Orientation programme at https://osa.nus.edu.sg/experience-communities/international-student-experience/orientation/.

h. Bank Account

International students who wish to open a bank account in Singapore are required to produce their Student's Pass, as well as a letter of proof of residence. The nearest bank in NUS is OCBC bank located at NUS University town, which opens Mon to Fri, 11am to 7pm. Alternatively, please feel free to visit any other bank branch in Singapore.

i. Scam Alert

Scams are a rising crime in Singapore as digital finance becomes more widespread. Learn how to protect yourself from scams. Spot the signs and avoid being a victim.

- National Crime Prevention Council
- Scam Alert

12. IMPORTANT DATES

The following schedule serves as an overview to help you plan for your registration formalities at NUS. Please refer to the detailed sections provided earlier for more information.

Description	Date	Remarks	Relevant Section in this Guide
SOLAR application for Student's Pass (after acceptance of offer)	From Nov 2026	International Full-time students only	11
Pre-Admission Medical Examination (PAME)	By 8 Jan 2027	All students	4
ICA Medical Examination for Student's Pass Application	*For students taking ICA medical exam in home country:* At least 3 working days before OSE appointment *For students taking ICA medical exam at NUS UHC:* At least 8 working days before OSE appointment (5 working days for UHC, 3 working days for ICA to process)	International Overseas Full-time students only	11
Document Verification (Online)	11 Nov – 27 Dec 2026	All students	1
Check-in and Onboarding	16 – 29 Nov 2026	All students	2
Registration (On-site) at NUS (in person at NUS) *To book an appointment (on a 1st come 1st serve basis)	Attend on one of the days from 5 – 6 Jan 2027 *(Check email from OGP to your NUS email for online appointment booking at the end of Nov 2026)*	All students	3
Academic Plan Declaration (online declaration of specialisation)	28 Dec 2026 9am to 18 Jan 2027 5pm	Only for students from programmes that offer specialisation (excluding MSc CE)	5
Online Course Registration *Please complete Check-in and Onboarding tasks before selecting your Courses	29 Dec 2026 – 8 Jan 2027 *(Check email from Dept to your NUS email in Dec 2026)*	All students	6
Orientation for Graduate Students by OSA	Please check the OSA website here for updates.	International Full-time students only	7
Welcome Talk for Graduate Students by College of Design & Engineering (CDE)	8 Jan 2027	All students	7
ICA's Offsite Enrolment Session (OSE) for Student's Pass Application at NUS	Attend 1 of the following OSE sessions: 14 – 25 Jan 2027 *(You may only schedule your appointment after completing your Student's Pass application)*	International Full-time students only	11
Apply for conversion, citizenship changes, LOA, Withdrawal, Credit transfers *Fees apply after this period	By 2nd instructional week of the semester (via My Student Portal)	All students	9 & 10

13. USEFUL CONTACTS

Further questions?	Click on the links!
Immigration Requirements	**Immigration & Checkpoints Authority (ICA)** https://www.ica.gov.sg/enter-transit-depart **ICA Helpline and Enquiry Form Contact-Us** https://www.ica.gov.sg/contact-us
Student's Pass Application	**Immigration & Checkpoints Authority (ICA)** ICA's FAQs Immigration & Checkpoints Authority - SOLAR (ica.gov.sg) Contact us at https://go.gov.sg/ica-stp-enquiry
Registration-related & Candidature Matters	**Office of Graduate Programmes, CDE**
Course/Timetabling/Fee Rebate Matters	**Respective Departments for your MSc Programme**
Accommodation/Housing	**Office of Student Affairs**
Fee-payment Matters	**Office of Finance**
Health-related Matters	**NUS University Health Centre (UHC)**

14. NUS MAP

An interactive version of our campus map can be found at NUS Campus Map.

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