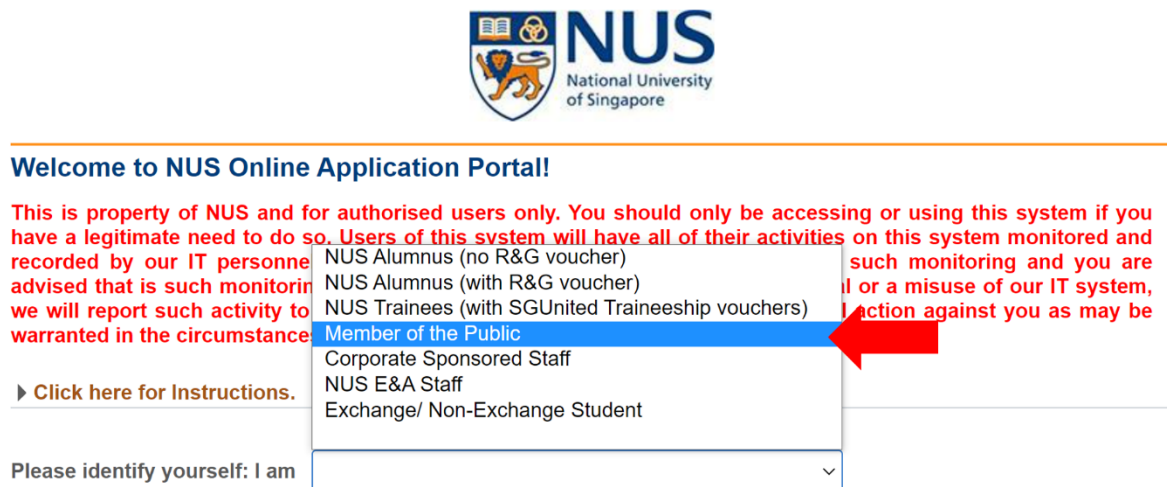


NUS Online Application Portal (OAP)

Registration Guide for Self-Sponsored Participants

Step 1:

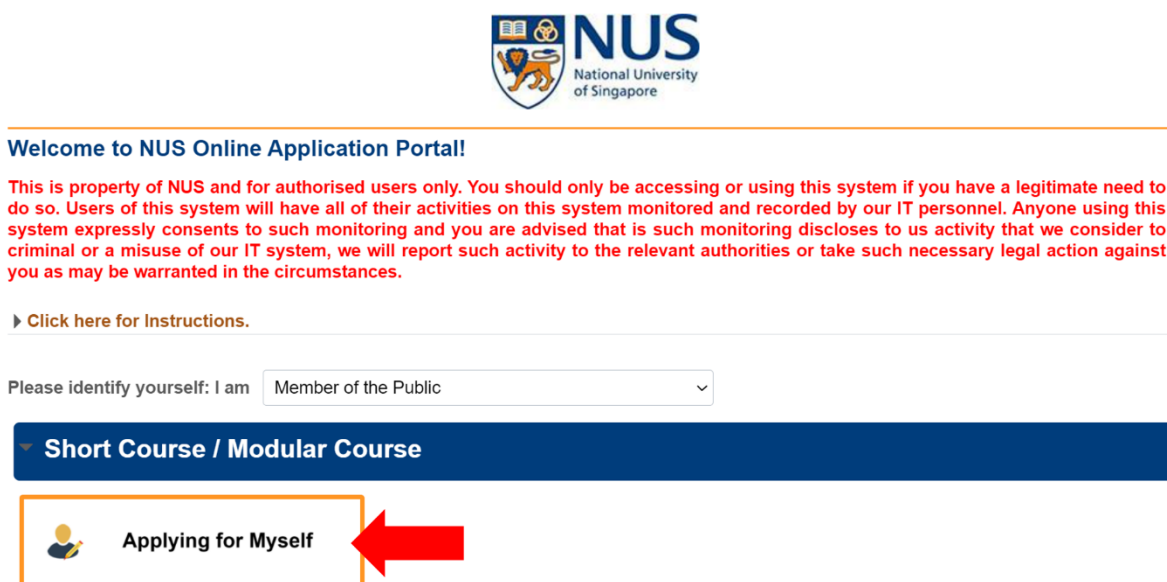
Go to <https://myapplications.nus.edu.sg/> and select “Member of the Public” from the dropdown menu.



The screenshot shows the NUS Online Application Portal interface. At the top is the NUS logo. Below it is a red warning message: "This is property of NUS and for authorised users only. You should only be accessing or using this system if you have a legitimate need to do so. Users of this system will have all of their activities on this system monitored and recorded by our IT personnel. Anyone using this system expressly consents to such monitoring and you are advised that is such monitoring discloses to us activity that we consider to criminal or a misuse of our IT system, we will report such activity to the relevant authorities or take such necessary legal action against you as may be warranted in the circumstances." Below the warning is a link: "▶ Click here for Instructions." The main form area has the text "Please identify yourself: I am" followed by a dropdown menu. The dropdown menu is open, showing a list of options: "NUS Alumnus (no R&G voucher)", "NUS Alumnus (with R&G voucher)", "NUS Trainees (with SGUnited Traineeship vouchers)", "Member of the Public", "Corporate Sponsored Staff", "NUS E&A Staff", and "Exchange/ Non-Exchange Student". A red arrow points to the "Member of the Public" option.

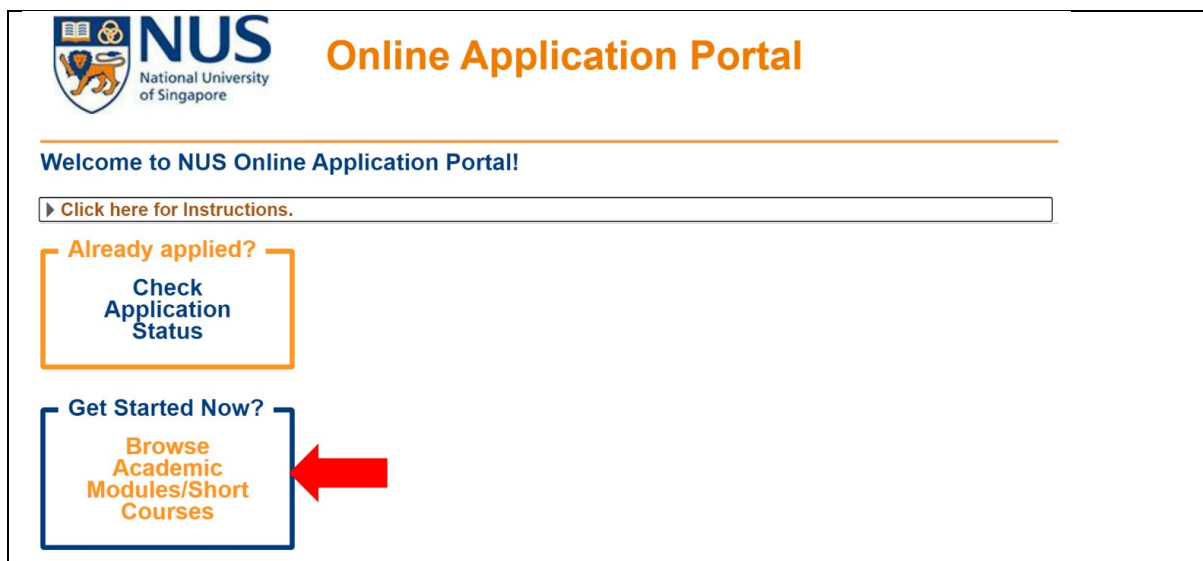
Step 2:

Click on “Short Course / Modular Course”, then select “Applying for Myself”.



The screenshot shows the NUS Online Application Portal interface. At the top is the NUS logo. Below it is a red warning message: "This is property of NUS and for authorised users only. You should only be accessing or using this system if you have a legitimate need to do so. Users of this system will have all of their activities on this system monitored and recorded by our IT personnel. Anyone using this system expressly consents to such monitoring and you are advised that is such monitoring discloses to us activity that we consider to criminal or a misuse of our IT system, we will report such activity to the relevant authorities or take such necessary legal action against you as may be warranted in the circumstances." Below the warning is a link: "▶ Click here for Instructions." The main form area has the text "Please identify yourself: I am" followed by a dropdown menu. The dropdown menu is open, showing a list of options: "Member of the Public", "Corporate Sponsored Staff", "NUS E&A Staff", and "Exchange/ Non-Exchange Student". A red arrow points to the "Member of the Public" option. Below the dropdown menu is a blue button labeled "Short Course / Modular Course". Below the button is a red arrow pointing to the "Applying for Myself" option.



Step 3: Click on “Browse Academic Modules/Short Courses”.



Step 4:


Select “Short Course” from the dropdown list. Select “Chemical & Biomolecular Eng” from the faculty dropdown list, then click on “Browse Courses”.


Search for Academic Modules/Short Courses that suit your interests/goals


Short Course  

--- Course Title ---

▼ More Filters

--- By Faculty --- 

- By Faculty ---
- Alice Lee Ctr for Nursing Stud
- Asian Inst of Digital Finance
- BIZ DO - Executive Education
- Centre for Future-ready Grads
- Chemical & Biomolecular Eng** 
- Chemistry
- Civil & Environmental Eng
- Communications & New Media

[Browse Courses](#) 

Step 5:

Click on the button under “Details” to view the course fees and description.

Click on “Add to Cart” for the course(s) that you wish to register for, then click on “Checkout”.

▼ More Filters


Chemical & Biomolecular Eng

--- SSG Sponsored? ---

--- Class Start Date From ---

--- Class Start Date To ---

Browse Courses Checkout

Course Category	Faculty/ Department / Unit	SSG Funded	Modules/ Courses	Details	Registration Status	Class Start Date	Add to Cart
Short Course	Chemical & Biomolecular Eng	Non SSG	Certificate in Safety, Health and Environmental (SHE) Practices		Open	14-OCT-2021	Add to Cart

Step 6:

You will be brought to the login page.

If you already have an OAP account, proceed to log in.

If you do not have an OAP account, click on “Don't have Portal User Account? Please register” to register for an account.



Online Application Portal

► This is property of NUS and for authorised users only

Login with Portal User Account

Email ID

Password

Login

[Forgot Password?](#)

[Unlock My Account](#)

[Don't have Portal User Account? Please register](#)

For programmes under the Lifelong Learning Initiatives, please email lifelonglearning@nus.edu.sg.

If you do not have an account

Step 7:

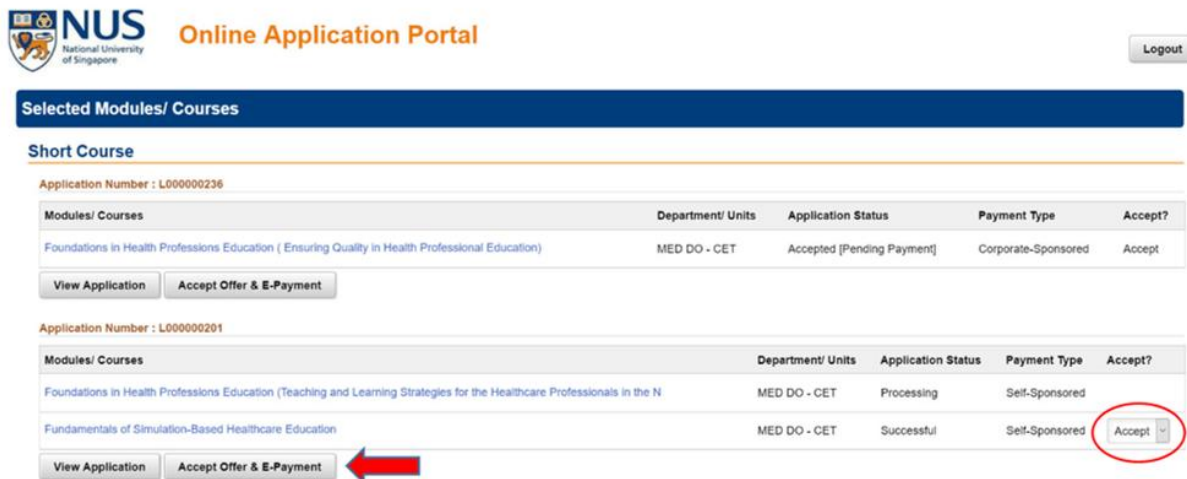
Complete the rest of the required information and submit your application. You will receive an acknowledgement email once your registration has been submitted.

Step 8:

After we have processed your registration, you will receive an email informing you of your course status (Successful/Unsuccessful). Log into the OAP to confirm your place in the course.

Step 9:

After logging in, you will need to select “Accept” on the right side of the registered course, then click on “Accept Offer & E-Payment”. Proceed to make e-payment.



NUS Online Application Portal Logout

Selected Modules/ Courses

Short Course

Application Number : L000000236

Modules/ Courses	Department/ Units	Application Status	Payment Type	Accept?
Foundations in Health Professions Education (Ensuring Quality in Health Professional Education)	MED DO - CET	Accepted [Pending Payment]	Corporate-Sponsored	Accept

Application Number : L000000201

Modules/ Courses	Department/ Units	Application Status	Payment Type	Accept?
Foundations in Health Professions Education (Teaching and Learning Strategies for the Healthcare Professionals in the N	MED DO - CET	Processing	Self-Sponsored	
Fundamentals of Simulation-Based Healthcare Education	MED DO - CET	Successful	Self-Sponsored	Accept

You have come to the end of the registration process!

If you encounter any technical issue, please email chengcw@nus.edu.sg (Steffen) and we will be glad to assist you!