

PF1101A Project Management and Finance

Frequently Asked Questions

[Q1: Are there pre-requisites for taking this course?](#)

[Q2: What is the unit for this course?](#)

[Q3: What is the schedule for this course?](#)

[Q4: How do I access the course materials?](#)

[Q5: What are the required reading materials?](#)

[Q6: How is this course graded?](#)

[Q7: May I discuss with my friends to complete the quiz?](#)

[Q8: How many times can I attempt the quiz?](#)

[Q9: When is the deadline for completing the quiz?](#)

[Q10: Am I allowed to exercise the Satisfactory/Unsatisfactory \(S/U\) option for this course?](#)

[Q11: If I fail this course, can I retake it?](#)

[Q12: Is it compulsory for College of Design and Engineering \(CDE\) students to take PF1101A to fulfil the Project Management pillar in the Common Curriculum?](#)

[Q13: When should I take PF1101A, and where can I find my department's recommended study schedule?](#)

[Q14: I am from another faculty and am interested in taking PF1101A as an Unrestricted Elective, but I am unable to select the course. Why is this so?](#)

[Q15: How do I access the online lecture session?](#)

[Q16: Am I required to register for the tutorial class?](#)

[Q17: Can I change my tutorial class after I have been allocated a tutorial class?](#)

[Q18: I am still unable to secure a tutorial slot after the Add/Swap Tutorials Round. What should I do?](#)

[Q19: I am unwell and unable to attend the tutorial class physically. What should I do?](#)

[Q20: I have an additional query about the course PF1101A. Who may I contact?](#)

Q1: Are there pre-requisites for taking this course?

No, there are no prerequisites. This course is designed as a foundational course.

Q2: What is the unit for this course?

The course: **PF1101A Project Management and Finance** consists of 4 units. The unit-value of a course is derived by dividing the estimated total number of workload hours per week for that course by the credit factor of 2.5 (i.e., one unit is equivalent to 2.5 hours of study and preparation per week).

Therefore, this 4-unit course would require 10 hours of work a week, including lectures, tutorials, projects, assignments, and preparatory work.

For more details, refer to the [NUS modular system](#).

Q3: What is the schedule for this course?

The course consists of thirteen online lecture sessions, held every **Thursday from 2pm to 4pm via Zoom**, starting from Week 1.

There are a total of five in-person tutorial sessions scheduled on alternate weeks. Tutorials begin in either **Week 3 (for odd-week groups)** or **Week 4 (for even-week groups)**, depending on your tutorial class. For example, Tutorial 1 is held on odd-week Mondays, while Tutorial 2 is on even-week Mondays. Please refer to the [NUS Academic Calendar](#) to confirm the specific dates for each week.

Attendance at tutorials is compulsory. You can use [NUSMods](#) to view and manage your timetable.

For a detailed schedule of topics and weekly learning resources, please refer to the PF1101A course page on [Canvas](#).

Q4: How do I access the course materials?

Course materials for PF1101A are available on [Canvas](#). To access them, log in to [Canvas](#) with your NUS credentials and select PF1101A from your course list.

For detailed instructions, please refer to the [Canvas Guide](#).

Q5: What are the required reading materials?

The recommended textbook for this course is ***“Project management for the built environment: Study Notes.”***

Both the [e-Book](#) (with full text available for download) and physical copies can be accessed at the [NUS Central Library](#). If you require assistance with downloading the e-Book, please contact [NUS Libraries](#).

For additional resources, please refer to the recommended [reading list](#) provided for the course.

Note: These materials are strictly for your educational, scholarly and research purposes only. They must not be shared with others or used for commercial purposes.

Q6: How is this course graded?

The assessment components and their weightages for PF1101A are:

- **Group Report on Project Plans:** 50%
- **Individual Reflections Essay:** 25%
- **Tutorial Participation:** 10%
- **Discussion Contributions:** 10%
- **Quizzes:** 5%

For more details on assignment formats, expected length of reports and essays, discussion post guidelines, and submission deadlines, please visit the PF1101A course page on [Canvas](#).

Q7: May I discuss with my friends to complete the quiz?

The quizzes are designed to assess your individual understanding of the weekly lectures. Please take time to review the relevant lecture slides, figures, and study notes before attempting each quiz to maximise your learning.

Q8: How many times can I attempt the quiz?

You are allowed two attempts for each quiz. Your highest score out of the two attempts will be counted towards your assessment.

Q9: When is the deadline for completing the quiz?

All quizzes must be completed by **Friday, 14 November 2025 at 5pm**. However, it is strongly recommended that you follow the schedule provided on the Course Home Page and complete each quiz by the end of its respective week.

Q10: Am I allowed to exercise the Satisfactory/Unsatisfactory (S/U) option for this course?

Yes, most courses in the Common Curriculum—including foundational courses without prerequisites—are eligible for the Satisfactory/Unsatisfactory (S/U) option. For more details, please refer to the [Student Portal S/U Home Page](#).

Note: The S/U option is **not** available if you are taking PF1101A to fulfil the requirements for the [Minor in Project Management](#).

Q11: If I fail this course, can I retake it?

Yes, you may retake this course if you receive an 'F' grade or a 'U' grade (if you have exercised the Satisfactory/Unsatisfactory (S/U) option).

Q12: Is it compulsory for College of Design and Engineering (CDE) students to take PF1101A to fulfil the Project Management pillar in the Common Curriculum?

Yes, from cohort AY2021/2022 onwards, CDE students are required to take PF1101 Fundamentals of Project Management to fulfil the Project Management pillar in the Common Curriculum. Starting from Semester 1, AY2025/2026, PF1101 will be replaced by PF1101A Project Management and Finance, and PF1101 will no longer be offered. Students admitted from Semester 1, AY2025/2026 onwards are required to take PF1101A in place of PF1101.

Note: Polytechnic diploma holders may be granted Advanced Placement Credits (APC) or exemptions for PF1101A. For more information on the CDE Curriculum Structure, please refer to the [CDE website](#).

Q13: When should I take PF1101A, and where can I find my department's recommended study schedule?

CDE students should take PF1101A according to the recommended study schedule specified by their respective home departments.

	Semester 1	Semester 2
Year 1	<ul style="list-style-type: none">• Biomedical Engineering• Chemical Engineering• Civil Engineering• Environmental and Sustainability Engineering• Materials Science and Engineering	<ul style="list-style-type: none">• Electrical Engineering• Engineering Science• Industrial and Systems Engineering• Mechanical Engineering• Robotics and Machine Intelligence
Year 2	<ul style="list-style-type: none">• Infrastructure and Project Management	<ul style="list-style-type: none">• Industrial Design
Year 3		<ul style="list-style-type: none">• Architecture• Computer Engineering• Landscape Architecture

Note: Some departments may schedule Polytechnic intake students to take PF1101A in a different semester compared to direct intake students. Please refer to your department's undergraduate programme website for the up-to-date study schedule.

Q14: I am from another faculty and am interested in taking PF1101A as an Unrestricted Elective, but I am unable to select the course. Why is this so?

PF1101A is not offered as an Unrestricted Elective, which is why you are unable to select it through the Course Registration System (CourseReg@EduRec). However, you may be eligible to read PF1101A if you are pursuing the following minors or programmes:

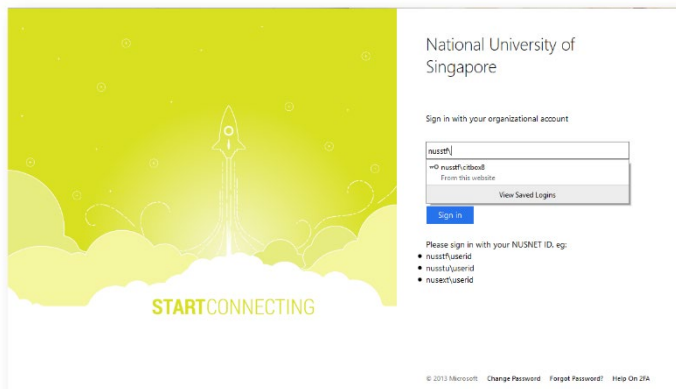
- **[Minor in Project Management \(restricted minor\)](#)**: Open to all NUS undergraduates in Year 2 or 3 of a 4-year programme, except those enrolled in BEng (Infrastructure and Project Management). You must submit an online application during the application period via the [Academic Plan Application/Declaration \(APAD\)](#) function in EduRec.
- **[Minor in Infrastructure Management and Finance \(open minor\)](#)**: Open to all NUS undergraduate students. You must complete your [Academic Plan Declaration](#) at least 24 hours before participating in the CourseReg exercise. You will then be able to select PF1101A via CourseReg@EduRec starting from Round 2 of course registration.
- **[Bachelor of Computing or Bachelor of Science \(Business Analytics\) \(Cohort AY2022/2023 onwards\)](#)**: You may read PF1101A as an [Interdisciplinary \(ID\) course](#) and select it in CourseReg@EduRec from Round 2 onwards.
- **[Double Degree Programme \(DDP\) with College of Humanities and Sciences \(CHS\) \(Cohort AY2021/2022 onwards\)](#)**: You must read PF1101A under the CDE major (Infrastructure & Project Management). CHS DDP students in a Cross-Disciplinary Programme (XDP) must also read PF1101A. In both cases, you may submit an appeal to take the course via CourseReg@EduRec from Round 2 onwards.
- **[DDP in Engineering and Business \(Cohort AY2021/2022 onwards\)](#)**: You must read PF1101A and may submit an appeal to take the course via CourseReg@EduRec from Round 2 onwards.

Q15: How do I access the online lecture session?

To join the online lecture session via Zoom:

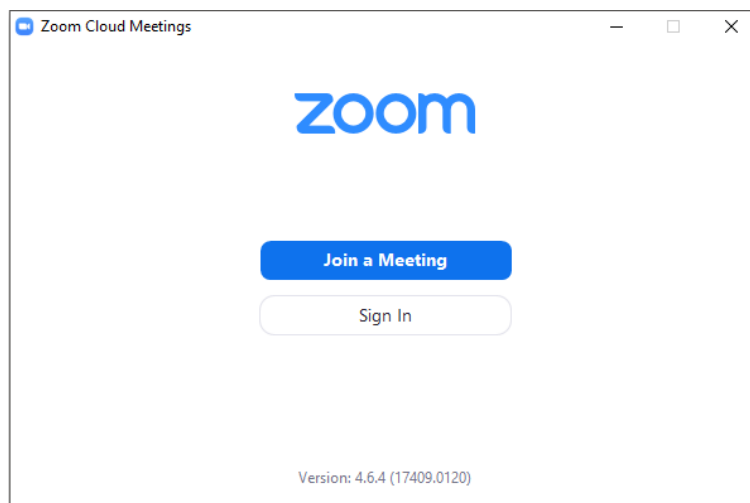
Step 1: Activate your NUS Zoom account

1. Go to <https://nus-sg.zoom.us>
2. Click **Sign In**
3. Sign in with your NUS ID and password
(For new students, this activates your NUS Zoom account)

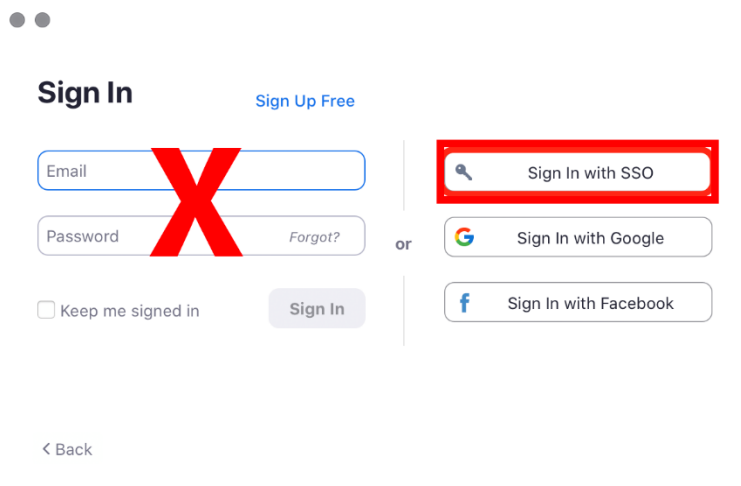


Step 2: Sign in to the Zoom Client

1. Download and install Zoom for [Windows](#) or [Mac](#)
2. Launch Zoom
3. Click **Sign In**



4. Select **Sign In with SSO** (do not use the default sign in)



Sign In [Sign Up Free](#)

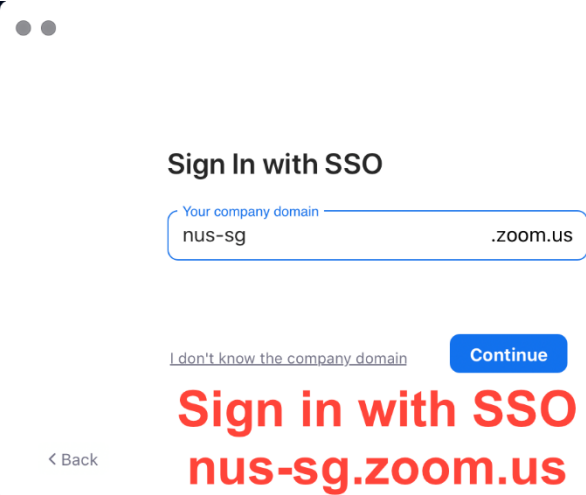
Email Password [Forgot?](#) or [Sign In with SSO](#) [Sign In with Google](#) [Sign In with Facebook](#)

☐ Keep me signed in [Sign In](#)

[< Back](#)

5. Enter the company domain: **nus-sg**

6. Click **Continue**



Sign In with SSO

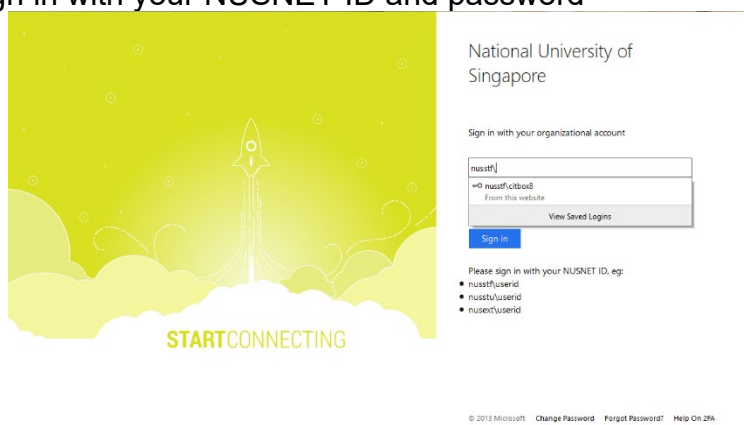
Your company domain

[I don't know the company domain](#) [Continue](#)

[< Back](#)

Sign in with SSO
nus-sg.zoom.us

7. Sign in with your NUSNET ID and password



National University of Singapore

Sign in with your organizational account

From this website
[View Saved Logins](#)
[Sign In](#)

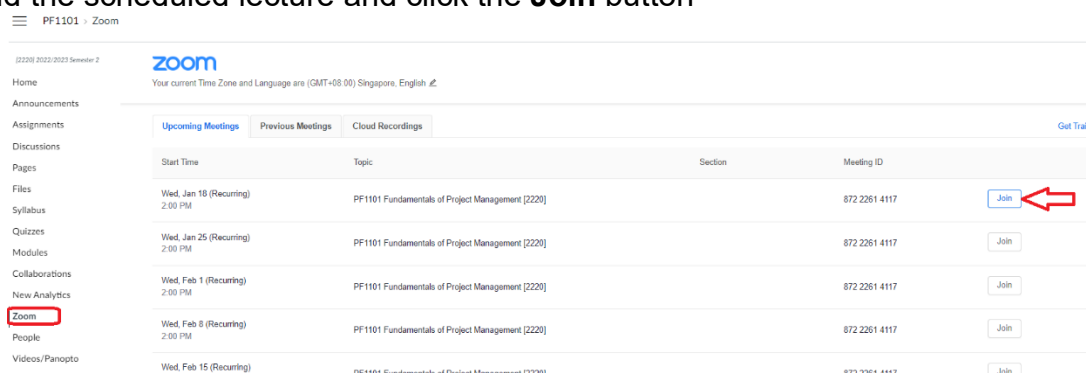
Please sign in with your NUSNET ID, eg:

- nusstfuserid
- nusstluserid
- nusextuserid

© 2013 Microsoft [Change Password](#) [Forgot Password](#) [Help On ZPA](#)

Step 3: Access the lecture session from Canvas

1. Go to your course page on [Canvas](#)
2. Click on the **Zoom** tab (located on the left menu)
3. Find the scheduled lecture and click the **Join** button



For more information, please refer to the [FAQ for Zoom](#). All lecture sessions are also recorded, and you can access the cloud recordings of past sessions from the [Canvas](#) Zoom page under the **Cloud Recordings** tab.

Q16: Am I required to register for the tutorial class?

Yes, you are required to ballot for a tutorial class through the Course Registration System ([CourseReg@EduRec](#)). **Select Tutorials/Labs (Round 1)** starts on **Tuesday, 12 August 2025 at 9am**.

Please refer to the [CourseReg schedule](#) for more details on registration rounds and deadlines. You can view and manage your timetable using [NUSMods](#).

For further information on the course registration process, please refer to the [CourseReg FAQ](#).

Q17: Can I change my tutorial class after I have been allocated a tutorial class?

Yes. If you have been allocated a tutorial class in Round 1 of balloting, you can drop and re-select another tutorial class during the **Select Tutorials/Labs (Round 2)**. Additionally, you may swap your allocated tutorial class during the **Add/Swap Tutorials Round**.

Please refer to the [CourseReg schedule](#) so you do not miss any important registration rounds.

Q18: I am still unable to secure a tutorial slot after the Add/Swap Tutorials Round. What should I do?

If you are unable to secure a tutorial slot after the **Add/Swap Tutorials Round**, please submit an online appeal for **Add/Change Tutorial Class** via the CourseReg system.

Refer to the [CourseReg schedule](#) and [appeal timeline](#) for important dates.

For step-by-step instructions on submitting an appeal, please see the [CourseReg Videos and User Guide](#).

Q19: I am unwell and unable to attend the tutorial class physically. What should I do?

If you are unwell, please consult a doctor to obtain a medical certificate for sick leave and stay at home to rest. Inform your tutor as soon as possible that you are unable to attend the tutorial, and provide your medical certificate.

Q20: I have an additional query about the course PF1101A. Who may I contact?

For academic matters related to PF1101A, please approach your respective tutors or the Course Coordinator, [Professor Low Sui Pheng](#). For administrative matters, you may contact [Ms Hwang Shu Rong](#).

Information Accurate as of 7 July 2025