

**APPLICATION INSTRUCTIONS FOR MASTERS PROGRAMMES BY COURSEWORK
COLLEGE OF DESIGN AND ENGINEERING, NUS
Masters of Design in Integrated Design**

Applications for our Masters by coursework programmes, August 2024 intake will open from

1 October 2023 – 31 March 2024

Before you apply, please refer to our website <https://cde.nus.edu.sg/graduate/graduate-programmes-by-coursework/tuition-fees/> for the programme fees for AY2024/2025.

If you are a graduating student, please note that you must be able to provide evidence of degree conferred before **end of July 2024** otherwise, please apply for the subsequent intake.

Please **check** all your details and documents uploaded carefully **before submission** as you **will not be allowed to make changes after you submit**. Your application will only be processed after your application status is shown as "**Submitted online**". Applications with a "**Pending Online Submission**" status **will not be processed**. Application fees will not be refunded. **Submission of hardcopies are no longer required, hence you DO NOT NEED to print or send us anything by post to apply.**

Please refer to the [Applicant guide to the GDA System](#) for step-by-step instructions when completing the online application, except for:

- **Full name:** Please enter your FULL NAME in ENGLISH in the (Family Name Given Name) order of your passport or NRIC.
- **Source of finance:** You are not required to upload payslips and bank statement.
- **Specialisation/ Area of Study (AOS):** You are not required to select specialisation during application.
- **Referee details:** Applicants applying for Masters of Design in Integrated Design are required to provide **two** referee reports. You will need to input the **two** referee details in GDA2. No email will be sent to your referees to request for further details.

Compulsory Documentary Evidence to be uploaded (in pdf format):

- Passport page bearing your name and passport number (*for international applicants*)
- Singapore NRIC or citizenship certificate (*for Singaporean Citizens*)
- Singapore NRIC (blue) and Entry permit (*for Singapore Permanent Residents*)
- Employment Pass / Work Permit / S Pass (*for International applicants working in Singapore*)
- Documentary proof of change in name (*if you had your name changed and your name on NRIC / Passport is not identical to the name printed on your degree scroll / certificate and university transcript*)
- Polytechnic results and certificate or its equivalent (*if applicable*)
- University Transcript (showing results from 1st year to final / Honours year), including explanatory notes on grading system and overall CAP/CGPA/Average Mark obtained. [*Current students, please submit your latest transcript/results slips for all of the semesters taken up to date in the meantime*]
- Degree scroll / certificate (if you are a current student, please state the expected date of conferment of your degree)
- Official IELTS/TOEFL Scoresheet meeting the requirements below (*Only required for applicants whose first language is not English; may be exempted if they completed their full bachelor degree programme taught entirely in English, situated in an English speaking country, for example (non exhaustive list) Australia, Canada, Hong Kong, India, New Zealand, Pakistan, Philippines, Singapore, United Kingdom, USA.*)
 - **85 (for TOEFL internet-based test*) or**
 - **6.0 (for IELTS (Academic)*)**

The TOEFL score or IELTS result is only **valid for 2 years** after the test and should be valid at the beginning of the application period for the designated MSc degree. **You must upload a copy of the official scoresheet (screenshots not accepted other than IELTS indicator) otherwise your application will be rejected.** IELTS scoresheets must display your Test Report Form Number. For verification purposes, scores will be verified online hence there **is no need to post the hardcopies** of the results to us. For TOEFL iBT test scores, please nominate our Institution code: 9084 to be accessed electronically through

ETS Data Manager. IELTS scores will be verified through IELTS Test Report Form (TRF) Verification Service without any nomination.

- **Statement of Purpose.** Please write a brief account of yourself, reasons for wanting to pursue the programme and any relevant employment history and experience gained from your work. The statement must not be more than 750-800 words.
- **Softcopy (PDF) academic or professional design portfolio (10-12 pages).**
The portfolio should comprise the candidate's most important, representative, interesting, and genuinely inspiring work that demonstrates their design aptitude.
- **A detailed Curriculum Vitae (CV)**
- **Two referee reports**

Notes:

- Candidates who do not submit the above documents by the application closing date will not be considered.
- The following documents are not required for Masters of Design in Integrated Design : GRE, GATE, evidence of financial support. You may choose to upload additional documents which may include (i.e scholarships, prizes or awards certificates, professional membership certificates) under "Documents Upload" section but it is not necessary. Please do not email us documents that are not stated as per our list of documentary evidence, unless you have been contacted.
- All supporting documents submitted in a language other than English MUST be accompanied by an officially translated and certified copy in the English language. Original documents submitted will not be returned for any reasons.
- All supporting documents are to be uploaded at GDA2 during the [application period](#). The total size of your uploaded documents should not exceed 10MB. Certified true copies of English translation of the document(s) must accompany any document(s) not in English.

PAYMENT ISSUES

A non-refundable, non-transferable application fee of SGD \$162 (inclusive of 8% GST) for applications submitted between 1 October – 31 December 2023 and \$163.50 (inclusive of 9% GST) for applications submitted from 1 January 2024 is payable before you are allowed to submit your application. If you have any payment issues, please try the following:

- using another browser (that allows pop ups)
- a different computer
- a different credit card (do check with your bank if it allows overseas payment or cause of payment failure).
- wait at least 6 hours before you try again
- To return to the payment screen, log in to your application and click on "Application completeness check & declaration" - it will bring you back to the payment screen.
- If all fails, please contact cdegradcoursework@nus.edu.sg stating your Application ID and programme applied for with a screenshot of the error for further assistance.

STATUS:

You may check your application status online under "[View Application/Make Payment/Submit Reply on Offer of Admission](#)". Once your **application status** is updated to "**Online/Physical Application Verified**", this would serve as a confirmation that your application is being processed. Applicants *may* be contacted via email by the Office of Graduate Programmes and/or Division of Industrial Design assessing your application for any outstanding documents. Do check your email regularly.

The **admission outcome** will be released in batches from October 2023 to mid-May 2024. Successful candidates will receive an email on their offer accordingly. Due to the large number of applicants seeking admission, we are sorry that we will not be able to attend to enquiries on the status of applications.

The University is not obliged to give reasons for unsuccessful applicants. Do note that our selection of candidates for admission is on a competitive basis. Application fee paid is non-refundable and non-transferrable.

Successful applicants will receive an email offer in batches, kindly refrain from checking with us if you heard of Successful applicants will receive an email offer in batches, kindly refrain from checking with us if you of heard someone that has received the outcome earlier as you will be notified in due course. Upon receipt of your offer, please complete the online acceptance procedures and pay the acceptance fee before the deadline. The non-refundable/non-transferrable acceptance fee will be credited to tuition fee upon registration.

Do also refer to our FAQ at <https://cde.nus.edu.sg/graduate/graduate-programmes-by-coursework/faqs-graduate-coursework/>

For application related enquiries, please contact us at

Division of Industrial Design: askid.postgraduate@nus.edu.sg

College of Design and Engineering (Coursework): CDEGradcoursework@nus.edu.sg

indicating the programme you are applying for and your application ID (if any) including screenshot of the issue.

Important

The University has not engaged any external agencies to undertake graduate student recruitment on its behalf. Candidates interested in our graduate programmes are advised to apply directly to the University and not through any agents. Candidates who apply through agents will not have any added advantage in gaining admission and the University reserves the right to reject such applications without giving reasons.