

Company Introduction

Established in 1996, Suntar International Group (“Suntar”), is a world-leading technology company focused on membrane development and application. Suntar’s portfolio spans across membrane technology, food, and biomedicine, as well as forest products and specialty chemicals. Suntar Membrane Environmental Technology Co., Ltd. (“Suntar Membrane”), Suntar’s membrane-related business, was publicly listed on the Shanghai Science and Technology Innovation Board on November 15, 2019 (688101.SH).

Suntar Membrane is an all-rounded technology company that provides solutions for clients of its business segments through developing new products across the entire membrane "material-software-equipment-system" value chain. Suntar Membrane's main business segments include: [1] B2B: Process separation and industrial wastewater treatment; [2] B2G: Environmental engineering solutions; [3] B2C: Drinking water purification.

Suntar Membrane currently owns and operates 30 municipal wastewater treatment plants across China with a capacity of about a million m³/day. We have also built and commissioned industrial wastewater facilities with over a million m³/day of treatment capacity for clients across the petrochemicals, pharmaceuticals and chemicals space.

Suntar Membrane is currently expanding its Singapore office as part of the firm’s long term internationalization plans. As a filtration and separation specialist, the firm engages clients and partners from a multitude of industries including water treatment, renewable energy, food-tech, aquaculture, and bio-tech etc. The firm’s unique RDPA (research, development, platform, application) model has had two decades of success in translating novel research ideas into successful industry applications. Expect to apply your problem-solving skills to develop innovative solutions for clients ranging from MNCs and GLCs to SMEs and Startups.

Job Title: Process Engineer**Role Summary/Purpose**

Suntar is looking for a highly driven individual equipped with relevant technical skills in supporting the sale and execution of new municipal/industrial drinking, process or waste-water treatment systems developed using membrane technology. The candidate will cooperate with our regional sales and projects team to support in project management, engineering functions, commissioning and service activities.

Responsibilities

- Project analysis and provision of relevant technical support in various aspects (project execution, troubleshooting, vendor/supplier process & maintenance etc.)
- Collaborate with Sales and Commercial Engineers to develop technically accurate and compliant bid strategies to win new projects
- Execute client-specific process designs for new projects
- Develop process designs, experimental programs, work plans and draft reports for pilots
- Assist Sales Engineers in strategic positioning on key projects

Qualifications / Requirements

- Bachelor's degree in Engineering (Environmental or Chemical Engineering preferred)
- Strong customer service mindset
- Prior process engineering experience is preferred
- Excellent in project management
- Stellar written and oral communication skills
- Responsible, independent and proactive individual yet able to work well in a team
- Innovative in problem-solving
- Fluency in other regional languages/dialects is a plus (Bahasa Malaysia/Bahasa Indonesia, Vietnamese, Hokkien, Cantonese etc.)

Job Title: Field Engineer**Role Summary/Purpose**

Suntar is looking for a highly driven individual to take on this technical role to provide direction and assistance to the group in order to meet the assigned objectives. The candidate will be required to work hands-on within defined parameters to make decisions, apply concepts to issues of moderate complexity, and resolve issues through immediate action or short-term planning.

Responsibilities

- Perform on-site installation of systems and equipment and ongoing preventive maintenance, repair and calibration after installation
- Respond to requests for emergency repairs and service calls
- Provide technical instruction and assistance to customer representatives regarding installation, operation, calibration, repair and maintenance at customer's sites
- Plan, prepare and/or instruct both internal and external training programs as required, to impart and perpetuate field engineering and/or product knowledge in area of specialization
- Perform administrative functions; such as ordering materials, securing quotations, preparing job status reports, time sheet and expense sheets

Qualifications / Requirements

- Bachelor's degree in Engineering (Mechanical or Electrical Engineering preferred)
- Ability to work effectively with minimum supervision
- Excellent in project management and organization
- Stellar written and oral communication skills
- Responsible, independent and proactive individual yet able to work well in a team
- Innovative in problem-solving
- Fluency in other regional languages/dialects is a plus (Bahasa Malaysia/Bahasa Indonesia, Vietnamese, Hokkien, Cantonese etc.)
- Prior field engineering experience is preferred

Job Title: Electrical Engineer

Role Summary/Purpose

Suntar is looking for a highly driven individual to take on this technical role to provide direction and assistance to the group in order to meet the assigned objectives. The candidate will be required to work hands-on within defined parameters to make decisions, apply concepts to issues of moderate complexity, and resolve issues through immediate action or short-term planning.

Responsibilities

- Perform on-site installation of systems and equipment and ongoing preventive maintenance, repair and calibration after installation
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- Provide technical instruction and assistance to customer representatives regarding installation, operation, calibration, repair and maintenance at customer's sites
- Plan, prepare and/or instruct both internal and external training programs as required, to impart and perpetuate field engineering and/or product knowledge in area of specialization
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Qualifications / Requirements

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- Prior field engineering experience is preferred

Job Title: Management Accountant**Role Summary/ Purpose**

Suntar is looking for an independent and result-oriented Management Accountant to join the Finance team, with a focus on accounting, consolidation, and cash management.

Responsibilities

- In-charge of financial reports and transactions
- Analysis of credit assessment of customers
- Assist in audits, budgeting and funding
- Evaluate company performance, risk assessment and risk management
- Support in business planning and decision-making

Qualifications/ Requirements

- University graduate in Accounting and/or professional qualification in Accounting
- Well versed in financial accounting theory, accounting systems, regulatory system and government tax and accounting regulations
- Proficient in Microsoft Excel
- Strong planning and analytical skills, detail-oriented and high sensitivity to timeline
- Familiarity with trade finance and/or banking products would be an advantage
- Stellar written and oral communication skills
- Responsible, independent and proactive individual yet able to work well in a team
- Fluency in other regional languages/dialects is a plus (Bahasa Malaysia/Bahasa Indonesia, Vietnamese, Hokkien, Cantonese etc.)

Job Title: Business Associate

Role Summary/ Purpose

Suntar is looking for a Business Associate to join our company and collaborate with stakeholders both within the company and external parties regarding administrative and business engagement related tasks.

Responsibilities

- Ensure timely invoicing and billing to customers & inter-company transactions
- Verify the validity of account discrepancies
- Review staff expenses and process expense reports
- Assist statutory audit, internal audit and tax audit
- Gather and analyse financial information for internal use
- Support budgeting and funding
- Make forecasts to assist business planning and decision-making
- Evaluating business processes, anticipating requirements, uncovering areas for improvement, and developing and implementing solutions
- Leading ongoing reviews of business processes and developing optimization strategies
- Conducting meetings and presentations to share ideas and findings
- Gathering critical information from meetings with various stakeholders and producing useful reports
- Working closely with clients, technicians, and managerial staff
- Assist in project management, developing project plans, and monitoring performance

Qualifications/ Requirements

- Bachelor's degree or above in Business, Accounting, Management, Economics and other related majors
- Proficiency in Microsoft Office Package including Excel, Powerpoint, Word, etc.
- Basic knowledge in Accounting and Financial Analysis
- Strong planning/analytical skills, detail-oriented and high sensitivity to timeline
- Stellar written and oral communication skills
- Responsible, independent and proactive individual yet able to work well in a team
- Fluency in other regional languages/dialects is a plus (Bahasa Malaysia/Bahasa Indonesia, Vietnamese, Hokkien, Cantonese etc.)

Contact:

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