# Job Dispatch & Tracking System For Portering & Transport Department

# **IE3100R: Systems Design Project**

**Department of Industrial & Systems Engineering** 

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# Background

The Portering Department in Khoo Teck Puat Hospital (KTPH) is responsible for serving the needs of various departments by transporting patients, medical equipment and other items such as lab specimens. The service is supported by a total of 55 porters. The department operates round the clock to support the continuous demand. Each year, the office receives about 160 movement requests per weekday and about 120 on weekends, totalling about **55,000** trips per year.

# **Objectives**

- Improve the efficiency of the Portering Department by reducing cycle 1. and response time thus raising customer satisfaction
- Reduce non value added processes in the work flow 2.

National University

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# Methodology

### **Problem Definition**

Job shadowing & interviews  $\rightarrow$  Process mapping  $\rightarrow$  Waste identification

### **Input Modeling**

Data collection  $\rightarrow$  Pareto analysis of jobs  $\rightarrow$  Distance matrix mapping





#### Formulation Queueing model $\rightarrow$ Simulation analysis $\rightarrow$ Process improvement



### Used to calculate time taken to travel

# **Software Solutions**

### **Improvement in Data Entry and Job Tracking**

Time 11:33:58 PM

Call-in Time

11:15:11 AM

11:21:09 AM

3:40:40 PM

11:26:33 AM

From Dept

Wards

Wards

Others

DATE

9/2/2012



#### **E-connect interface**

- Automation in time capturing
- Barcode Scanning
- Reduce manual entry with dropdown list

#### **Real time job tracking**

- Continuous job monitoring

Month

From Location

B96

B105

B36

February

To Dept

Wards

Wards

Wards

Others

Green

On time

To Location

B75

B75

A61

Amber

Urgent

Duty Type

NormalDuty

NormalDuty

Send

Medication

tient Move

Red

Late

Mortuary Immedi

Advance

- Color codes to indicate time urgency
- Provides a sense of operation on the ground



### Recommendations

